

## Acolyte Team Captain

Appointment of team captains will be made every 6 months to allow greater leadership opportunities. One term will run from *September through February*, and one from *March through August*. This gives a split between major services of Christmas and Easter.

You should understand that captains set the example for other acolytes to watch and learn from. Captains should respond to requests promptly, and volunteer to serve whenever possible. They will be a model acolyte to which others will aspire. You are training the future, passing along tradition, and leading the way. Your wealth of experience needs to be shared with those following in your footsteps.

Captains are given first chance to serve at weddings as crucifer and server – this pays \$20.

### Requirements:

- 1) Confirmed by the Bishop, following classes on the Episcopal Church. Also, a minimum of 3 years acolyte service is preferred. This is a big plus with regard to vestments and vessels terminology – chasuble, cruet, lavabo, purificator, missal, credence, cope, transept, etc.
- 2) Know the acolytes who are on your team. See next point.
- 3) Check for special instructions. Make assignments and announce them when ready. Server, Crucifer and Communion Usher duties should be given to your team – the group scheduled for that Sunday. Rotate assignments so acolytes gain experience, as they are able.
- 4) Be present when your team is scheduled. Arrive at least 25 minutes before service. If you can't be present, call and arrange a substitute. Inform Kent by phone, Email or Facebook, about any trades or substitutions.
- 5) Ensure the following happens before each liturgy:
  - a) candles are lighted; service bulletins placed at acolyte seating
  - b) acolyte prayer is said in sacristy
  - c) acolytes are in place where procession begins 5 minutes before service time
- 6) Assist Verger in after-service discussions.
- 7) Tidy up sacristy before leaving – shoes tucked away, albs neatly hung, etc.
- 8) Be present at meetings held twice a year; assist with training as needed.
- 9) Captains must use Email, be part of the Cathedral Acolyte group on Facebook, and be a Facebook “friend” with Kent. This enables effective and efficient communications.

I understand the above information, and will endeavor to meet these expectations. A parent has seen this explanation, and agrees to support me in this level of involvement.

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Printed Name

Signature

Date