

## Grace Episcopal Cathedral Minutes of the Vestry Meeting – January 19, 2021

**Present:** Rick Backlund, Father Bullock, Suzanne DeWeese, Brenda Kebert, Tammy King, Cyndi Langston, Ron Langston, Dean Torey Lightcap, Gweneth McClain, Steve Roth, Lance Royer, Chris Shermoen, Susan Weber

The meeting (held via Zoom due to the COVID 19 pandemic) opened with prayer.

**December Minutes:** *A motion was made and seconded to accept the December 2020 vestry minutes as presented.* Motion unanimously carried.

**Treasurer's report:** For the month of December, operating income was \$67,983.74 and operating expense was \$132,419.63, resulting in a negative balance of \$64,435.89. Operating income for the year to date is \$848,150.95, and operating expense was \$831,182.38, resulting in a positive balance of \$16,968.57. Cash in the bank on December 31, 2020 was \$93,856.24. Lance reported that 99% of what was pledged in 2020 was received. Kent is working with a new reconciliation service to help with end-of-month balancing of checks.

**2021 Budget:** Finance Committee Chairman, Kevin Cassidy, presented a proposed budget for 2021. The balanced budget includes \$603,000 in pledged income and \$810,414 in total income and expenses. Diocesan apportionment was prepaid in part (\$50,000) during December of 2020 (reflected in the operating expenses for that month), which was done to help balance the 2021 budget.

*A motion was made and seconded to approve the proposed 2021 budget.* Motion unanimously carried. The budget will be presented to the congregation at the Annual Meeting on January 24, 2021.

**Current status of parish:** Dean Lightcap said the diocese has issued instructions to determine the status of each parish regarding current COVID numbers. This will determine how our services and activities can proceed. Currently the Cathedral is in a double red zone, meaning services will continue to be held in the parking lot with no indoor activities scheduled.

### Reports from Vestry reps:

- **Outreach:** Gwen reported that Operation Food Secure is continuing every other week at the Cathedral, organized by the Outreach Committee.
- **Adult Education:** Adult formation classes are continuing over Zoom.

**Dean's report:** Dean Lightcap reports that Father Bullock and parishioner Kathy Slawson are helping with the nightly compline services on Facebook, replacing Mother Ashley and Deacon Yvonne. Retired priest, Mother Anne Seddon, is helping write the meditations that are on Facebook and email

**Annual Meeting, January 24, 2021:** The dean proposed special rules needed to conduct the Annual Meeting over Zoom. *A motion was made and seconded to adopt the proposed list of special rules for conducting a virtual annual meeting.* Motion unanimously carried.

The slate of candidates for approval at the Annual Meeting are as follows:

- Vestry: Linda Ditch, Barbara Nuss and Dennis Weikel (3-year terms); Brenda Kebert (2-year term)
- Endowment Trustees: Alan Johnson and Bob Happeny (3-year terms)
- Convention Delegates: Rick Backlund and possibly George Webb (2-year terms as delegates – dean will need to confirm with George Webb); and Deborah Barnes and Gweneth McClain (1-year term as alternates).

*A motion was made and seconded to approve this slate of nominees to present at the Annual Meeting.* Motion unanimously carried.

**Live-streaming project:** Dean Lightcap shared information from SRS regarding the updated costs of the live-streaming project. His report showed projected costs for the project, including equipment, millwork, fiber installation, and computer support. Current estimated total is \$111,804.14, less \$12,418.92 in projected support from the Diocese of Kansas for the use of the system in the chapel and for diocesan events. **Current projected total is \$99,385.22.** After some questions and discussion, it was decided to include some contingency money into the project for unforeseen expenses.

*A motion was made and seconded to increase the amount of funding available for the live-streaming project from \$85,000 to an amount not to exceed \$110,000, with the funding to come from the Capital Campaign fund. Motion unanimously approved.*

**Recognition of retiring vestry members:** Tammy King, Gweneth McClain and Steve Roth were recognized and thanked for their three years of service on the vestry. This will be their last meeting.

With no other business to conduct, the meeting was adjourned with a prayer. The next vestry meeting will be Tuesday, February 16, 2021, 5:30 p.m., via Zoom.

— Respectfully submitted by Connie Vosburgh, *Vestry Recorder*